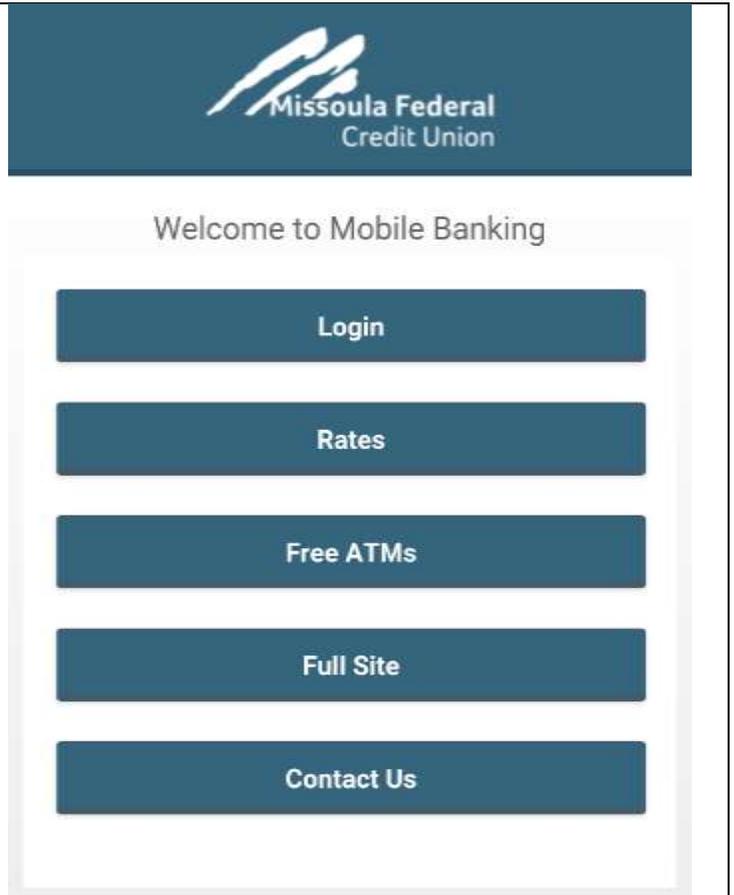# How to use Mobile Check Deposit at Missoula Federal Credit Union
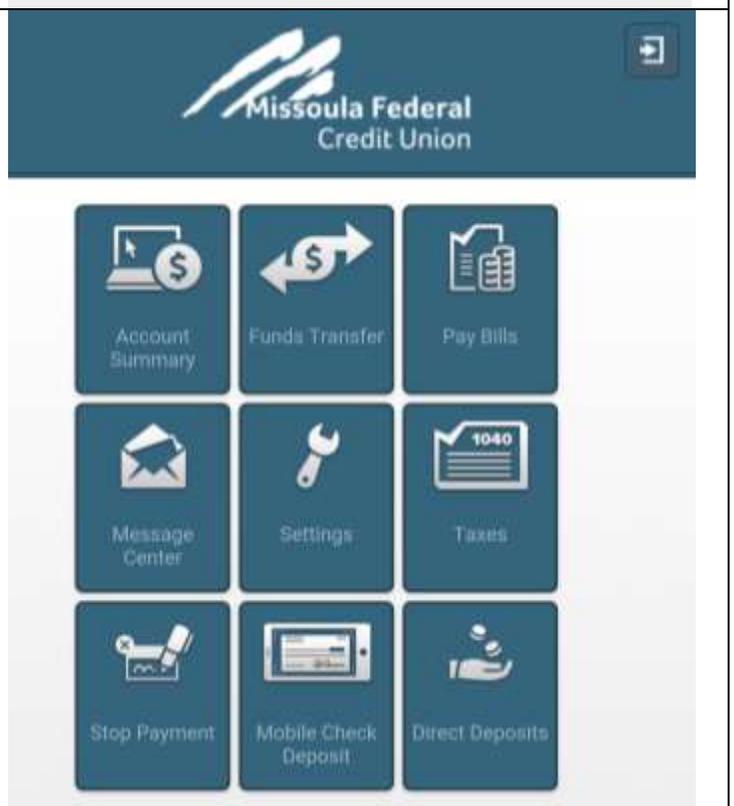
Login to the mobile app. *You can download the latest mobile app* [here](#). To qualify for Mobile Check Deposit, you need to be a member in good standing for at least one month.	
Click the Mobile Check Deposit Button	

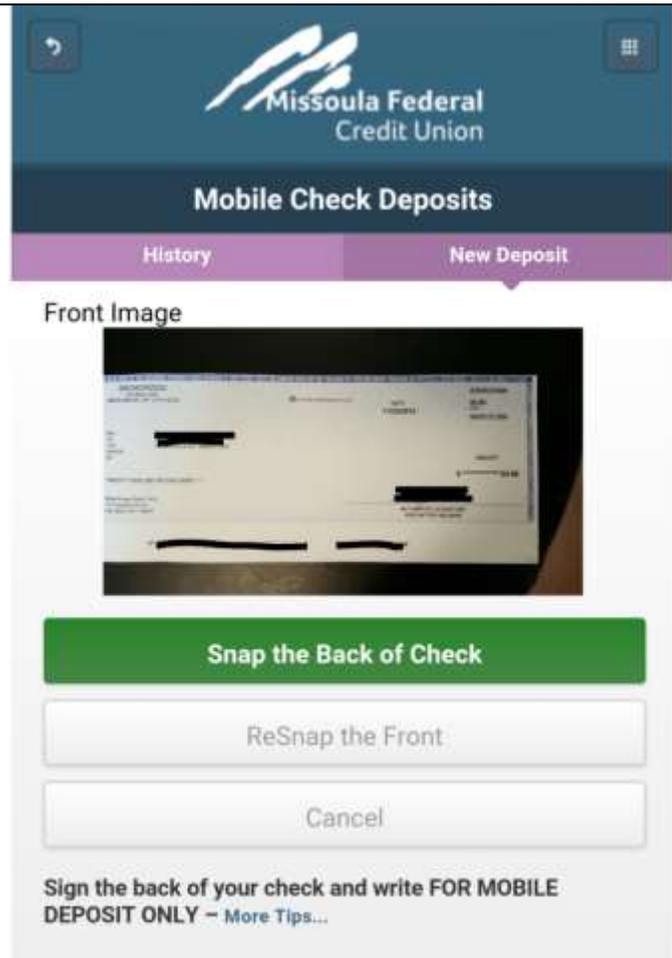|	

Select the account you want to deposit the check to. Input the amount of the check and the check date. Press "Snap the Front of Check"
 	
Pressing "More Tips…" Provides you the following information:
  • *Make sure the back of your check is signed, and please write FOR MOBILE DEPOSIT ONLY.*
  • *Folded checks should be smoothed flat and corners unfolded.*
  • *Checks should be placed as flat as possible in Horizontal/Landscape orientation on a contrasting/ non-reflective/ plain background - preferably black.*
  • *Position the check so it is well illuminated and evenly lit with no shadows.*
  • *No other papers or documents in the background.*
  • *Always turn off the automatic flash.*
  • *Hold the camera steady and directly over the image in Horizontal/Landscape position.*
  • *Make sure that all 4 corners of the check are visible within the camera frame.*	

Position the Check with your smart phone and click capture. *If the check is not focused, you can press anywhere on the screen to use your camera's auto focus.*	
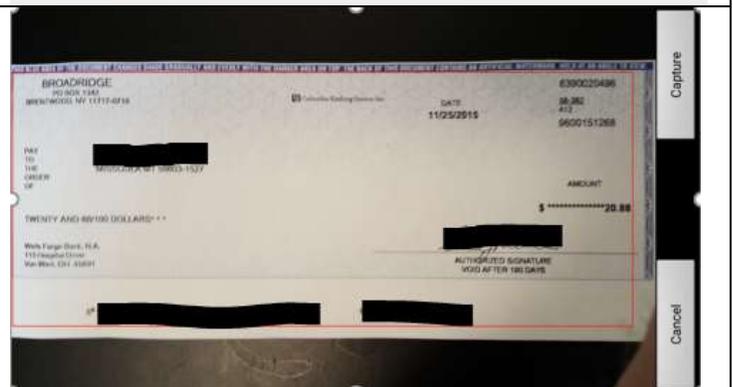
Verify that the check looks correct. Press "Snap the Back of Check"	
Position and Capture the back of the check the same way you captured the front. Review the image and press "Confirm & Continue"	
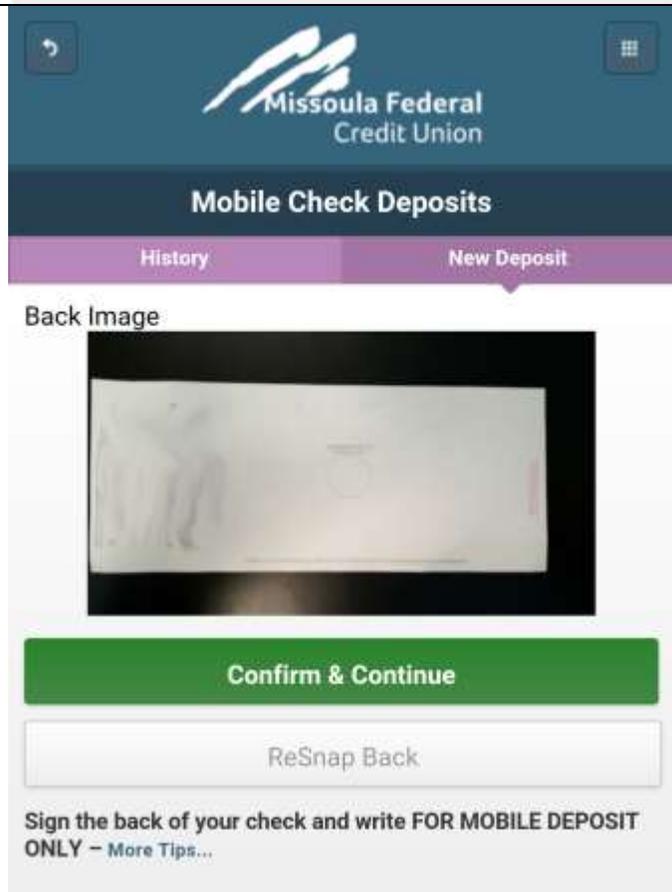
Last step…
Verify all the deposit information and press "Deposit Check" it will take a few seconds, then you will get a confirmation that the deposit is complete.

Please do not destroy the original check until you are sure it clears and is deposited into your account. Keeping the original for a few weeks is recommended.

You will receive email notification when the deposit is accepted by our system. This does NOT mean the funds are available, we process your check and release funds based on our [Funds Availability Disclosure](.).

During regular business hours Monday through Friday staff will review your deposit and complete the processing. If there is something incorrect or missing that requires them to reject the deposit, you will receive an email explaining what needs to be done next.

If you have any questions [contact us](.).